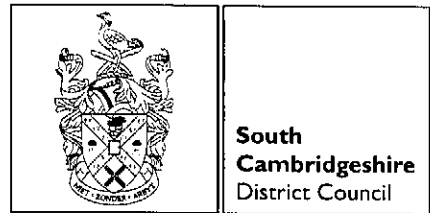


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Our ref:  
 1<sup>st</sup> December 2010

Environmental Health  
 Contact: Juli Stallabrass  
 Direct dial: 01954 713024  
 Direct email: [juli.stallabrass@scambs.gov.uk](mailto:juli.stallabrass@scambs.gov.uk)

Mrs L Fox  
 170 Duxford Road  
 Whittlesford  
 Cambridge  
 CB22 4LT

**COPY**

Dear Mrs Fox

#### **Whittlesford Social club – Club Premises Certificate SCDCCP0038**

I am writing further to our meeting on Monday morning to clarify some points regarding the licence currently held by the above.

- The new Licensing Act 2003 came into force in November 2005 and all Club and Public Entertainment premises changed over to the new regime.
- At this time the National opening times would have been in force, Under the Licensing Act 1964, and these would have been the hours allowed for your Club, not necessarily those indicated on the form to transfer from the previous legislation to the new Licensing Act.
- For entertainment, the club would have required an existing Public Entertainment Licence to be in force, in your case this was not so
- During the transitional period from one Act to another each Club and Premises were given the opportunity to change their opening hours and add Regulated Entertainment by completing a form (consisting of part A and part B)
- Part A was to mirror over the opening hours already in place for the club with no changes.
- Part B was to allow a club to alter the times of opening and allow the premises to add Regulated Entertainment to their existing licence.
- Mr Strange only submitted part A of the form, which only transferred the Sale of Alcohol over, with the national opening times.
- As Whittlesford Social Club did not have an Entertainment Licence issued by South Cambridgeshire District Council in force at this time, you currently have no Regulated Entertainment permitted on your licence, i.e the Sale of Alcohol only.
- I do not know where the hours referred to in Mr Stranges application derive from, it may have been the actual hours of opening rather than the legislative permission at the time.

To sum up your current situation, you are only licensed to open to and sell alcohol to members and open from:- 11.00am – 23.20pm (Monday – Saturday) and Midday – 22.50pm (Sunday).

Unfortunately it has, since our meeting, been brought to my attention that you have been advertising in the local magazine that on a Saturday you are open until 12.00 Midnight. I must advise that this practice ceases immediately along with any live or recorded music events in order to comply with the current licensing conditions. Events such as Quiz nights, Bingo nights and (subject to conditions) Poker nights are not affected.

I also wish to remind you that you are not permitted to operate in the same way as a normal pub and should not under any circumstances be open to the general public unless they are, and can be proven to be bona fide guests.

It was encouraging to see signage at the premises indicating that alcohol was not permitted outside and I would stress that it is important for you to police this strictly as the consumption of alcohol outside would also constitute a breach of the licence conditions as discussed with myself.

The breach of legislation or conditions attached to a licence carry a potential risk of conviction carrying a sentence of up to £20,000 and/or 6 Month imprisonment.

You may wish to avail yourself of the Temporary Events Notice permissions for licensable events in the immediate future whilst you consider whether an application to vary the licence is appropriate given our conversation.

I have enclosed a couple of Temporary Event Notice (TEN) forms for your benefit, please note that a TEN must be submitted at least ten working days prior to any event.

Yours sincerely

**COPY**

**JULI STALLBRASS  
ASSISTANT LICENSING OFFICER**